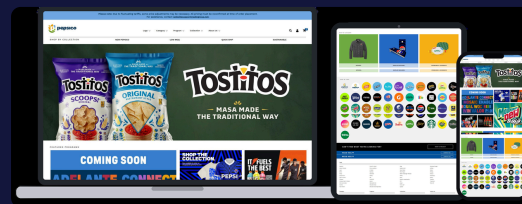




How to Register & Order

Everything PepsiCo merch, in one approved place. Follow the steps below to set up your account and place your first order. Works for every brand, team, and function.



SHOP THE LIVE STORE ON ANY DEVICE

1 GET STARTED

NEW USER

Register your account

- 1 Go to shoppepsicopremiums.com and click **Register**
- 2 Enter your name and **@pepsico.com email**
- 3 Add your **Company** (brand) and **Function** (your group)
- 4 Add your **Accounts Payable contact** (name + invoice email)

Good to know: an account unlocks new-collection alerts and drops, and saves your details for faster checkout.

RETURNING

Log in with GPID

- 1 Go to shoppepsicopremiums.com
- 2 Click **"Sign In with GPID"** using your @pepsico.com email
- 3 Complete single sign-on through **GPID / OKTA** and verify
- 4 You land on the store, ready to shop

Already a PepsiCo associate? Skip registration and sign in with GPID directly.

2 HOW TO ORDER · 5 STEPS

1

Visit & Log In

Open the store and **Sign In with GPID**. New here? Create your account first.

2

Browse

Shop by **Logo, Category, Collection, Program**, or use Search to find items fast.

3

Select Item

Check **MOQ, ship time, colors, sizes**. Set size and qty, then Add to Cart.

4

Review Cart

Open the cart (top right). Choose **Single Address** or **Multiple Addresses**.

5

Complete Order

Choose your **payment method** and complete your order.

3 WAYS TO ORDER · THREE PATHS, ALL ON CONTRACT

Browse the catalog

ON SPP

Every brand-approved item, ready to order on any device. If it is there, it ships.

Start a Project

CUSTOM

Click Start a Project for anything the catalog does not carry. The team responds within 24 hours to scope and source it.

Call your team

SKIP THE INBOX

Urgent or customer-funded? Skip the inbox and call your team. They scope, source, and place it for you.

4 WAYS TO PAY · CHOOSE YOUR PAYMENT METHOD

Pay by Invoice

WITH PO#

Submit your Official PO at checkout, addressed as shown on the order screen. No quote required.

Pay by Invoice

NO PO · TPM

TPM-funded orders need no PO. The invoice generates without one and your manager gets the confirmation. Customer-funded invoices route to the funder, never your PO.

Credit Card

PERSONAL ONLY

For personal orders only. An additional processing fee applies at checkout.

5 BROWSE SMARTER · SHOP BY COLLECTION

NEW PEPSICO

Latest drops across all brands

LOW MOQ

Minimum order of 24 units or fewer

QUICK SHIP

Ships in 10 days or less

SUSTAINABLE

Good for the planet and people

Need help?

For customer service, registration help, site navigation, or order follow-up, reach the client services team. Or click **"Contact Us"** at the bottom of any SPP page.

Email: pepsicoclientservices@adm-indicia.com · **Call:** (203) 703-6898 (Mon to Fri, 8:30 AM to 8:00 PM EST)

Can't find it? We make it.

Click **"Start a Project"** on SPP to submit a custom brief to our team. If it is not in the catalog, we make it.

Project needs: pepsico.merch@adm-indicia.com





Questions? Start here.

When in doubt, reach us first. The store is the fastest path, and we respond within 24 hours. Here is who to contact and how to get exactly what you are looking for.

1 WHO TO CONTACT

ORDER & SITE SUPPORT

Login issues, order changes, tracking, delivery, and invoicing.

pepsicoclientservices@adm-indicia.com

Customer service: (203) 703-6898

Mon to Fri, 8:30 AM to 8:00 PM EST

24-HOUR RESPONSE

YOUR MERCH TEAM & PROJECTS

Your sector contact. New products, custom briefs, and anything merch.

pepsico.merch@adm-indicia.com

SPOC: Rishi Gopaul · Rishi.Gopaul@adm-indicia.com

M: 1(718) 791-0497



SCAN TO
REACH US

2 FREQUENTLY ASKED QUESTIONS

Q Can't find the item you want?

Click **Start a Project** on SPP and send a quick brief. If it is not in the catalog, we build it. Email pepsico.merch@adm-indicia.com.

Q Why use SPP instead of sourcing locally?

Approved, brand-compliant suppliers with custom and quick-ship options. Local sourcing risks off-brand product and off-contract spend.

Q Need it urgent, or is a customer funding it?

Skip the inbox. Call your team. We scope and expedite the same day, and route customer-funded invoices straight to the funder, never your PO.

Q Can I ship one order to several locations?

Yes. At the cart, choose **Ship to Multiple Addresses** and split the quantities by site.

Q When will my order ship?

Quick Ship items ship in 10 days or less. For anything time-critical, call your team for a verified date.

Q When should I use Start a Project?

For custom or non-catalog needs, or when catalog pricing, MOQs, or lead times do not fit.

Q Do I need a PO?

Use a **PO** for standard orders. **TPM-funded** orders need no PO. The invoice generates without one and your manager gets the confirmation.

Q Where do I find low-minimum or quick-ship items?

Use **Shop by Collection**: Low MOQ (24 units or fewer) and Quick Ship (ships in 10 days or less).

Q Who is my representative, and how fast?

Your **sector contact**. The Merch Team inbox reaches all account managers within 24 hours. SPOC: Rishi Gopaul.

Q New to SPP? How do I get access?

Register at shoppepsicopremiums.com with your @pepsico.com email, or sign in with **GPID** if you already use PepsiCo SSO.

START A CUSTOM PROJECT IN 3 STEPS

1 Log in to SPP and click **Start a Project**.

2 Send your brief: **product, quantity, timing, and budget**.

3 We respond **within 24 hours** to scope, source, and build it.

Still have a question?

Returns, shipping, cancellations, tracking, and address guidance live in the full FAQ. **Log in** → **About Us** → **FAQ**, or scan to open it.



ONE APPROVED STORE

Start here. Always.

One team, every PepsiCo brand, a **24-hour response**. Before you look anywhere else, look here.

CONTACT US FIRST. WE MAKE IT EASY.

One approved source for every PepsiCo merch need, with a 24-hour response.

SHOPPEPSICOPREMIUMS.COM

SCAN TO START
Register & shop

